

**THE PLANNING BOARD
TOWN OF FRANCESTOWN, NEW HAMPSHIRE**

May 19, 2015

APPROVED MINUTES

Planning Board Members Present: Larry Ames, Chair; Linda Kunhardt, Secretary; Abigail Arnold, Sarah Pyle, Lisa Bourbeau, Bob Lindgren, Guy Tolman and Bill McNeil, Alternate

Others Present: Jack Munn, SNHPC, Betty Behrsing and Polly Freese

M. Callahan is taking the minutes.

Call to Order: L. Ames called the meeting to order at 6:35 p.m.

Southern NH Planning Commission

Jack Munn said that the Land Use Workshop should be scheduled soon. He gave L. Ames a list of dates of his availability and presented samples of handouts and flyers used for a workshop in another town. He asked the Board Members to work on formulating an agenda for the workshop. He also indicated that the Land Use Maps are 80% complete and they are still being revised to incorporate all the comments and corrections.

G. Tolman attended meetings and discussed the following:

- DOT's 5-year plan for ITS – Intelligent Transportation System. The system will control traffic flow implemented by visible signs and an app created by the State.
- Mutual Sharing – a consortium of Towns purchasing power as a group for a lower rate. Francestown has such a low rate already that they have opted out of the program.
- Installers meeting for the Solar Up program - Installers create bids for the solar installations in participating towns. There is only one installer bidding in Francestown.

G. Tolman said that he will be meeting with L. Bourbeau and S. Carbee to discuss how to make the residents aware of the program and generate more enthusiasm. The program ends on September 1, 2015.

Appointment of Alternate

Betsy Hardwick has expressed interest in becoming an Alternate Planning Board Member. A discussion followed and the Board agreed that Betsy would be an asset to the Board.

MOTION: B. Lindgren made a motion to appoint Betsy Hardwick to the Alternate position on the Planning Board, seconded by S. Pyle.

Vote:

L. Ames in favor	A. Arnold in favor
L. Bourbeau in favor	L. Kunhardt in favor
S. Pyle in favor	G. Tolman abstained
R. Lindgren in favor	

By a vote of 6-0 (1 abstained) Betsy Hardwick is appointed as an Alternate Planning Board Member.

L. Ames asked if everyone received a copy of the letter he sent to the Board of Selectmen, on behalf of the Planning Board, recommending that the Town accept Map 3 Lot 26 as a gift and did not recommend the purchase of Map 6 Lot 7-3. There was a short discussion regarding the details included in the letter. It was noted that more detail would have been beneficial. L. Ames said that given that it was merely a recommendation he felt that it contained adequate details.

The subject of the dissolution of the Master Plan sub-committee was discussed. S. Pyle indicated that Ben Watson may be leaving the sub-committee and she has heard for individuals interested in being involved. Therefore she thinks the vacancy should be posted and that the sub-committee should remain intact. The majority of the Board agreed that the sub-committee still exists and should remain in place.

Review of Minutes:

A brief discussion indicated there were no proposed changes to the minutes of May 5, 2015.

MOTION: S. Pyle made a motion to accept the minutes of May 5, 2015 as written, seconded by *inaudible*.

Vote:

L. Ames in favor	A. Arnold in favor
L. Bourbeau in favor	L. Kunhardt in favor
S. Pyle in favor	R. Lindgren in favor
G. Tolman abstained	

L. Ames stated that Silas Little applied for a lot line adjustment but no CRC review has been done. L. Ames offered to stay at the close of the meeting to get it done. A discussion of who is on the CRC, what their role is, how many members there are and what constitutes a quorum ensued. The Committee consists of Larry Ames, Linda Kunhardt, Sarah Pyle and Henry Camirand as an alternate.

Community Facilities Analysis

S. Pyle handed out copies of the Community Facilities Analysis that she and A. Arnold revised and completed. All the charts with department expenditures are consistent and have been updated since the first draft. The major changes were to the Police Department and the Town Hall and additions were made to the ski area and golf course. The bridges section was updated and the Conservation section was completed. The results of the questionnaire will be in the footnotes. The Questionnaire will be in an appendix.

It was suggested that the Master Plan sub-committee be dissolved. The Board discussed and determined that the sub-committee provided a valuable service to the Planning Board and should remain in existence.

MOTION: L. Kunhardt made a motion that the Planning Board dissolves the Master Plan sub-committee in light of the fact that the Planning Board is now doing the duties delegated to the Master Plan sub-committee and in light of the fact that the Master Plan sub-committee hasn't met in over a year.

L. Bourbeau recalled a past discussion about adding members to the sub-committee to provide greater outreach to the community and thought the positions would be posted. She added that she has spoken to people interested in getting involved. S. Pyle agreed that additional members to the sub-committee

would be helpful. S. Pyle also heard from others who expressed interest. L. Ames indicated he knew of people interested in working on the education section of the Master Plan. 44.40

MOTION: B. Lindgren made a motion that the Planning Board accept the Community Facilities Analysis as is drafted and bring it to Public Hearing, seconded by S. Pyle.

A discussion ensued between members regarding changes that need to be made in order to accept the Analysis as amended and bring the Analysis to Public Hearing.

Change on pg. 31 – change “user paid lights” to “night lights”

Change on pg. 32 – delete the first sentence of footnote 32 and change the second sentence to read “A description of this road to public waters can be...”

G. Tolman said that the Cressy Hill Road Bridge should be removed from the list of red-list bridges on pg. 21. 55:56

MOTION: G. Tolman made a motion to remove Cressy Hill Bridge from the list.

L. Bourbeau questioned the number of 6 new fire trucks on page 1. She believes the number should be 4. She also brought up the dates in tables and thought they should all be consistent. Discussion regarding the dates, their relevance, usefulness and whether they should be consistent ensued.

Page 29 – under Cemeteries, 1st paragraph, last sentence, add the word “potential” before the word cemetery to read; “...across the road for use as a potential cemetery.”

MOTION: B. Lindgren asked to amend his previous motion to include the three changes discussed.

Sarah noted that the changes are to the cemetery, to verify the number of trucks that were purchased in the last 20 years, and another is to look at the tables and make them more consistent. L. Kunhardt added the outstanding motion to strike Cressy Hill Road.

MOTION: L. Ames restated G. Tolman’s motion to strike the Cressy Hill Road Bridge from the highway department list of red listed bridges, seconded by L. Kunhardt.

Vote:

L. Ames opposed
 L. Bourbeau abstained
 S. Pyle opposed
 R. Lindgren opposed
 A. Arnold opposed
 L. Kunhardt in favor
 G. Tolman in favor

By a vote of 4/2 (1 abstained) the motion is defeated.

Another discussion regarding data in the Master Plan ensued. By show of hands A. Arnold asked if data from 1980 should be included in the Master Plan; 4 indicated they wanted to include 1980.

Vote on B. Lindgren's motion to bring the Community Facilities Analysis section to Public Hearing as amended and bring it to Public Hearing, S. Pyle seconded.

L. Kunhardt stated the amendments include the three main changes which is to verify the number of fire trucks purchased since 1995, change the Scoby Pond access line, tennis court lighting, and attempt to rectify tables back to 1980 data.

L. Ames in favor
L. Bourbeau opposed
S. Pyle in favor
R. Lindgren in favor
A. Arnold in favor
L. Kunhardt opposed
G. Tolman in favor

By a vote of 5/3 the motion has passed.

There was discussion about when the Public Hearing will be held. After discussion it was agreed it will be held on June 16th. It was suggested putting the draft CFA on the website and advertise that the Hearing will be held for public input.

It was decided the Workshop would be held on Thursday, June 25th at the Town Hall.

Next Meeting: Tuesday June 9, 2015 at 6:00 p.m.

Adjournment: Larry adjourned the meeting at 8:10 p.m.